



## 2014-2015 PRESIDENTIAL NEWSLETTER

**DATE:** July 15, 2014

**TO:** Chapter Presidents  
ASHRAE Membership Promotion Committee  
ASHRAE Student Activities Committee  
ASHRAE Research Promotion Committee  
ASHRAE Chapter Technology Transfer Committee  
ASHRAE Grassroots Government Activities Committee  
Young Engineers in ASHRAE Committee  
Regional Historians  
Region Members Council Representatives  
Assistant Regional Chairs  
Board of Directors

**FROM:** Thomas H. Phoenix

A handwritten signature in black ink, appearing to read "Thomas H. Phoenix".

**SUBJECT: PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)**

ASHRAE chapters, and their members, are the backbone of the Society and play a vital role in achieving its goals. Through their collective efforts, ASHRAE chapters are the global driver of volunteer activity as we strive to meet our goal of shaping tomorrow's built environment.

My Presidential theme, "People, Passion and Performance," will focus on the more than 50,000 ASHRAE members around the globe. ASHRAE will continue to build a worldwide best practice network of innovative people and successful technologies to serve the built environment community. ASHRAE members have a great passion and I see that in how much time and dedication you give in helping to write standards, developing research, guidelines in policy and procedure, etc. Together, our members plus their passion equals performance, whether it's improving the performance of our great Society or improving the performance of building stock around the world. Our members, our passion and our performance will take ASHRAE to the next level.

I have highlighted points related to the Presidential Theme and points related to the efficient conduct of Chapter Activities in each of the PAOE categories.

There are seven categories included in this year's PAOE: Chapter Operations, Chapter Technology Transfer, Grassroots Government Activities, Historical, Membership Promotion, Research Promotion, and Student Activities. To achieve PAOE, the chapter must earn the minimum points in five of the following six categories: Chapter Operations, Chapter Technology Transfer, Grassroots Government Activities, Membership Promotion, Research Promotion, and Student Activities. Please refer to the criteria specified in each of the categories for calculating the PAOE points. For additional information or clarification, consult the PAOE Frequently Asked Questions (FAQ) section on the ASHRAE website. Please note that appropriate documentation must be kept by the Chapter to support PAOE point input, and that "chair" is defined as the individual listed in the Chapter Information Questionnaire (CIQ) on file with Society.

I appreciate the dedication, enthusiasm and hard work you bring to improving our Society and providing value to our membership. I look forward to working with you during the coming year.



## **2014-15 PAOE AWARDS**

Chapters must meet “minimum” by obtaining points in the PAOE categories, there are no maximum limits on points earned however some line items are capped.

PAOE	Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Grassroots Government Activities, Membership Promotion, Research Promotion and Student Activities
Special Citation	Minimum in 5 of the 6 categories, with a minimum of 5,500 points
STAR	PAR in all categories
Honor Roll	PAOE for at least four consecutive years
High Honor Roll	STAR for at least four consecutive years
Premier	PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded

**Sustainability Activities Award:** A Chapter Sustainability Award in the form of a certificate is available for each chapter that obtains a total of at least 200 points from the items listed under Sustainability Activities in the Chapter Operations category of PAOE. The Chapter with the highest PAOE Sustainability point total (excludes the Community Sustainability Project points), will receive a Regional award in the form of a plaque and a certificate. The line items for Sustainability Activities are located in the Chapter Operations section of PAOE.

**Community Sustainability Project Award:** 500 points are entered by the DRC for chapters who participate in the Community Sustainability Project as outlined in the Chapter Operations section of the PAOE. An award will be presented to chapters who complete their community project during the 2014-2015 Society year. For more information, visit [www.ashrae.org/community](http://www.ashrae.org/community) to review the case studies, quick start guidelines and more.



## 2014-2015 ASHRAE PAOE REPORTING

### CHAPTER REPORTING

The Chapter President is responsible for reporting the points for the Chapter Operations category. Each Chapter Committee Chair is responsible for reporting the points for his/her respective category. The PAOE points are entered online by the Chapter President and Chapter Committee Chairs using the chapter's logon and password. The Chapter President and the Chapter Committee Chairs are responsible for ensuring that the data is entered and the final report completed by July 15, 2015. The Director and Regional Chairs (DRCs) and Regional Vice Chairs (RVCs) may access the website to obtain information for chapters in their Region and to enter points as indicated below. There will be no need for monthly or quarterly reports to the Regional Vice Chairs by the Chapter Committee Chairs.

November	Reflects October 31 results
January	Reflects December 31 results
March	Reflects February 28 results
April	Reflects March 31 results
May	Reflects April 30 results
June	Reflects May 31 results
July 15	June 30 results (reflects all final PAOE entries for the Society year)

### DRCs Assigns: Chapter Operations PAOE Points

#### RVCs Assigns Points in their respective PAOE category:

- Chapter Technology Transfer
- Membership Promotion
- Research Promotion (points assigned by ASHRAE staff)
- Student Activities
- Grassroots Government Activities
- Historical (points assigned by Regional Historian)

### ASHRAE HEADQUARTERS REPORTING

Beginning July 1 each Society year, PAOE will be available in dual form; the current Society year and the previous Society year. Chapters are now able to enter PAOE points for both years during the month of July until the deadline date for entering points of the previous year. The PAOE Point Summary data can be obtained for each chapter in the Region from the ASHRAE website. Research Promotion points will be calculated and entered at Headquarters.

## Instructions for Entering PAOE Points

### Chapters

- From the ASHRAE homepage, login using your email address on your ASHRAE membership record and your personal password.
- On the Society Groups tab, select Chapters and on the following page scroll down and click on the generic PAOE newsletter.
- Select the link to Update PAOE Chapter Totals (Authorized Users Only)
- **Select the year (2013-2014, 2014-2015, etc.); enter your chapter's logon and password (use all lower case, no spacing, the last three characters of the password are numeric). If you do not have your chapter's logon or password, please send an email to [vgrant@ashrae.org](mailto:vgrant@ashrae.org).**
- Select the PAOE category to enter points.

### DRCs, RVCs, and Regional Historians Only

- From the ASHRAE homepage, login using your email address on your ASHRAE membership record and your personal password.
- On the Society Groups index tab, select Chapters and on the following page scroll down and click on the generic PAOE newsletter.
- Select the link to Update PAOE Regional Totals (Authorized Users Only)
- **Select the year (2013-2014, 2014-2015, etc.); enter your chapter's logon and password (use all lower case, no spacing, the last three characters of the password are numeric). If you do not have your region's logon or password, please send an email to [vgrant@ashrae.org](mailto:vgrant@ashrae.org).**
- You will have a drop down box which lists all of the chapters in your region. Select chapters individually to enter PAOE points.

## 2014-2015 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

CHAPTER OPERATIONS: CRITERIA	MINIMUM	PAR
<p><b><u>POINTS RELATED TO THE PRESIDENTIAL THEME</u></b></p> <p><b>Efficient use of volunteers' time:</b>  <u>50 points</u> for conducting chapter planning meeting prior to August 1 (all officers and committee chairs)  <u>50 points</u> for people skills, leadership training for chapter officers and future leaders (minimum 1 hour of training) (100 points maximum)  <u>50 points</u> for ASHRAE marketing training for chapter officers and future leaders (minimum 1 hour of training) (100 points maximum)  <u>50 points</u> for establishing a Refrigeration Committee with at least 2 members to promote Refrigeration  <u>50 points</u> for one Young Engineers in ASHRAE (YEA) member assigned to a committee to provide YEA ideas and participation  <u>25 points</u> for the CRC Action Committee meeting and bringing completed Executive Session Worksheet to the Region's Caucus</p> <p><b>Actual Building Performance – bEQ:</b>  <u>100 points</u> for maintaining database of Verification and Measurement information that includes energy usage analysis of built sustainable projects and publishing relevant information in Chapter newsletter or ASHRAE Journal  <u>50 points</u> for each chapter member that submits for a bEQ rating (200 points maximum)  <u>25 points</u> for each chapter member presentation on bEQ to an outside organization (100 points maximum)</p> <p><b><u>POINTS RELATED TO EFFICIENT CONDUCT OF CHAPTER ACTIVITIES</u></b></p> <p><b>Planning</b>  <u>75 points</u> for GA, MP and YEA Chairs sitting on the Chapter CTT Committee to ensure chapter programs are developed relevant to the chapter membership</p> <p><b>Meetings</b>  <u>100 points</u> if annual attendance at meetings exceeds that of previous year by at least 10% (Attendance includes total for dinner, lunch or breakfast meetings where minimum 45 minute business or technical presentation or panel discussion is held. HVAC&amp;R courses for continuing education, technical sessions, tours and social events are excluded.)  <u>75 points</u> for organizing an employer recognition event to promote the benefits of ASHRAE membership for company members (maximum of two events)  <u>50 points</u> for establishing or maintaining an operating chapter section (each section)  <u>50 points</u> for chapter publicity that includes issuing at least six (6) press releases or arranging one (1) or more TV appearances promoting the work of ASHRAE (150 points maximum)  <u>25 points</u> if a chapter hosts a visit by Regional Officer, Society Officer or Society Board of Directors member to conduct employer dialogue/ roundtable/recognition event (per key employer office visited) (100 points maximum)  <u>25 points</u> for each separate social event (50 points maximum)  <u>25 points</u> for chapter officers or committee chairs promoting ASHRAE membership to local companies (e.g. reception, one/one meeting, company presentation) in order to increase their support in ASHRAE (150 points maximum)  <u>5 points</u> for each chapter member who registers for a Winter or Annual Society meeting</p> <p><b>Communications</b>  <u>50 points</u> for chapter promotion of ASHRAE products in chapter newsletter and communications (using ASHRAE staff produced materials) (100 points maximum)  <u>10 points</u> for maintaining a chapter website, initial update by October 1 (10 points per month; 100 points maximum)</p> <p><b>YEA Activities</b>  <u>100 points</u> for each chapter officer or board of governors member who is a YEA member (300 points maximum)  <u>25 points</u> for each YEA member who is a voting member of an ASHRAE TC (Participation on a TC can be verified from each TC roster or the ASHRAE committee participation by Region report which can be provided by each DRC)</p>	<p>400 Points plus CIQ in by:             July 1 for Fall CRCs and 30 days prior to CRC for Spring CRCs</p> <p>Exception may be made by the DRC</p> <p>(The completed CIQ will represent the incoming chapter officers and chapter committee chairs for the next Society year.)</p>	<p>1000 Points</p>

## 2014-2015 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

### Honors and Awards Activities

50 points for each nomination for the honor of Fellow grade, Distinguished Service Award, Exceptional Service Award, F. Paul Anderson, Louise and Bill Holladay Fellow Award, with the appropriate documentation in accordance with the procedures stated on the ASHRAE website

25 points for establishing and maintaining a chapter Honors and Awards Committee

20 points for each Chapter Service Award or Regional Award of Merit awarded to a chapter member during this fiscal year (120 points maximum)

### Sustainability Activities

100 points for each chapter sponsored presentation to a local, state or provincial government entity serving their Chapter area (e.g. school board, state or provincial legislative committee, state or provincial agency, city council, county board, etc.) on sustainability or energy related topics. (Points doubled if the topic is ASHRAE/USGBC/IES, Standard 189.1 or bEQ)

50 points for establishing a Chapter Sustainability Committee that meets periodically that organizes at least two HVAC&R related sustainability activities per year

50 points for establishing a chapter user group on modeling that has an active on-line forum or meets periodically (at least 4 times) to provide education and mutual support.

30 points for each chapter program and chapter sponsored educational seminar having a clearly identified sustainability theme (e.g., energy efficiency, indoor air quality, high-performance buildings, etc.) (Minimum 1 hour presentation; Points doubled if the topic is ASHRAE/USGBC/IES, Standard 189.1, bEQ program)

5 points for each Professional Development Hour (PDH) earned by a chapter member on a building science topic other than HVAC&R (e.g., fenestration, insulation, lighting) (100 points maximum)

**Please note for Sustainability Points:** A Chapter Sustainability Award is available for each chapter that obtains at least a total of 200 points from the items listed above under Sustainability Activities. The chapter with the highest PAOE sustainability point total (excludes the Community Sustainability Project points), will receive a Regional award.

### DRC Assigns

50 points for chapter sponsored community sustainability project or event in conjunction with a non-profit organization (Note: Examples of community sustainability projects are available online to assist.)

100 points for chapter sponsored community sustainability project publicity (outside of normal Chapter advertisements) that includes print, audio or electronic media at local, state, provincial, national or industry level promoting the work of ASHRAE and/or local chapter (500 points maximum)

75 points for a planning/goal setting session with DRC resulting in written measurable objectives (points assigned by DRC by October 1)

75 points for establishing and updating annually a chapter long term strategic plan (minimum of 3 years) with goals for chapter growth, leadership, and financial stability. Plan to be submitted to the DRC for approval not later than January 1. (points awarded by DRC)

50 points for each chapter officer who attends the CRC besides the Delegate and Alternate

50 points for President-Elect attendance at President-Elect Training

25 points for the chapter nominating committee report (with all chapter officers & committee chair positions filled) distributed by the April 30 chapter meeting (Points assigned by DRC by May 15)

0 to 50 points for achieving goals established in planning session (points assigned by DRC by June 30)

**Explanation to reach Minimum for Chapter Operations:** To reach minimum, the Chapter Information Questionnaire (CIQ) must be complete and forwarded to DRC and Society: 30 days prior to CRC for Spring CRCs and July 1 for Fall CRCs. The completed CIQ will represent the incoming chapter officers and chapter committee chairs for the next Society year. The DRC is responsible for determining if criteria is met. All individuals serving in a chapter position must be an ASHRAE Member or Associate grade member (except Webmaster and Newsletter Editor who can be a student member). No person can serve in more than one officer position (exception, two positions for chapter with less than 75 members). An chapter officer may also serve in one committee chair position.

## 2014-2015 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

CHAPTER TECHNOLOGY TRANSFER: CRITERIA	MINIMUM	PAR
<p><b><u>POINTS RELATED TO THE PRESIDENTIAL THEME</u></b></p> <p><b>Efficient use of volunteers' time:</b>  <u>50 points</u> for a Chapter Technology Transfer Committee (actively handling Technical, Energy, Programs, and Refrigeration) with a minimum of the following number of committee members including the Chair:            2 CTTC committee members – Chapters with less than 100 assigned members            3 CTTC committee members – Chapters with 100-249 assigned members            4 CTTC committee members – Chapters with 250-499 assigned members            5 CTTC committee members – Chapters with 500 or more assigned members</p> <p><u>50 additional points</u> if CTT committee includes the Membership Promotion and YEA chapter committee chairs  <u>50 additional points</u> if CTT committee includes a refrigeration committee with a minimum of 2 committee members  <u>50 points</u> for submitting PAOE best practices article to CTTC RVC for sharing with other chapters or regions</p> <p><b>Actual Building Performance:</b>  <u>50 points</u> for each chapter program on bEQ (200 points maximum)  <u>50 points</u> for each Technology Award, Milton Garland Award, Dan Mills Technical Award or Comfort Cooling Award entry into Regional or Society competition (each Technical Award entry counted only once) (50 additional points if the bEQ score is included as part of the Technology Award submission)</p> <p><b><u>POINTS RELATED TO EFFICIENT CONDUCT OF CHAPTER ACTIVITIES</u></b></p> <p><b>Planning and Administrative Activities</b>  <u>50 points</u> for completing and publishing meeting schedule and speakers by October 1 (one time)  <u>50 points</u> for maintaining chapter speaker database and providing updated information regularly to CTTC RVC (250 points maximum)</p> <p><b>Awards and Submission Activities</b>  <u>50 points</u> for each ASHRAE publication (e.g. Handbook chapter, Standard, design guide, ASHRAE Journal article) authored, co-authored, or translated by Chapter members and submitted to the cognizant group for publication. (Points doubled if authored by ASHRAE Fellow, if the article is on a refrigeration oriented theme, or if it is performed by a YEA member.) Note: Requests to translate any ASHRAE publication must be submitted in advance to ASHRAE's Publisher/Director of Publications and Education  <u>25 points</u> for each Handbook, Standard, Guideline or other ASHRAE publication (e.g. ASHRAE Journal article, ASHRAE Insights etc.) reviewed by a chapter member and submitted to the cognizant group for incorporation or publication. (Points doubled if reviewed by ASHRAE Fellow, if the review is on a refrigeration oriented theme, or if the review is performed by a YEA member)  <u>25 points</u> for each Technology Award entry into Chapter competition (Points doubled if submitted by a YEA member)  <u>25 points</u> for each article (minimum 250 words) on a technical, business, legal or management topic (other than those announcing a program) published in a chapter newsletter or posted on a chapter website (maximum of two articles per month) (300 points maximum)</p> <p><b>Meetings, Presentations or Events</b>  <u>100 points</u> for each 3-hour PDH seminar or webcast presentation (live or delayed) sponsored/hosted by the chapter (300 points maximum)  <u>100 points</u> for each joint meeting with AIA, USGBC, IES, or other HVAC&amp;R-related organization, and/or other engineering society (or other equivalent organization) or any other HVAC&amp;R-related topic (25 additional points if the joint meeting is held with other refrigeration industry-related societies, e.g., RSES or IIAR)  <u>100 points</u> for each 3-hour seminar sponsored/hosted by the chapter on a building science topic other than HVAC&amp;R, (e.g., fenestration, insulation, lighting) (600 points maximum)  <u>50 points</u> for each chapter program on natural or low GWP refrigerants, safe refrigerant use and/or refrigeration fluids (e.g. Standard 15 and/or 34, future refrigerants)  <u>50 points</u> for each chapter program dealing with global issues  <u>50 points</u> for holding at least eight monthly chapter meetings per year with at least six including ASHRAE industry related programs</p>	<p>450 Points</p>	<p>1050 Points</p>

## 2014-2015 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

<p><u>50 points</u> for each individual who earns or renews an ASHRAE certification during the Society President's term</p> <p><u>50 points</u> for refrigeration tour to a industrial food or beverage processing plant, low temperature refrigeration manufacturing facility or plant, cold storage warehouse or modern supermarket</p> <p><u>50 points</u> for each TC to assign a member to give a presentation at the local chapter meeting that explains the function of technical committees (handbook chapters, standards, research, etc.) (100 points maximum)</p> <p><u>50 points</u> for each chapter program on Indoor Air Quality/Environmental Health</p> <p><u>25 points</u> for holding each lunch, breakfast or other meetings, in a geographical location different than the monthly meeting, in addition to eight monthly meetings (minimum 45 minute program) (50 additional points if location is a university or college with an engineering, architecture, or HVAC&amp;R technology program)</p> <p><u>25 points</u> for each program on refrigeration, business, management or legal education (minimum 45 minute presentation; maximum 2 per subject area)</p> <p><u>25 points</u> for each technical tour with a 30 minute presentation</p> <p><u>25 points</u> for each chapter presentation (minimum 15 minutes) by an ASHRAE voting or corresponding Technical Committee (TC), Task Group (TG) or Standards Project Committee (SPC) member on status of TC or TG efforts (Research activities, Standards activities, Handbook activities, etc.) Points doubled if the presenter is part of the Refrigeration Committee or a YEA member (200 points maximum)</p> <p><u>25 points</u> for each chapter monthly meeting held where continuing education credits (e.g. PDHs, CEUs) are provided for attendees</p> <p><u>5 points</u> per active regional/society officer, chair, TC member, committee member or council member that attends their local chapter's meetings or events (per event; including BOG meetings, general meetings, social events, fundraisers, etc.) (200 points maximum)</p> <p><b>RVC Assigns</b></p> <p><u>100 points</u> for the incoming Chapter CTT committee chair attending the CTTC CRC workshop</p> <p><u>100 points</u> for submitting Dan Mills Technical Award application</p> <p><u>100 points</u> for submitting Refrigeration "R" in ASHRAE Award application</p> <p><u>100 points</u> for submitting Chapter Program Star Award application</p> <p><u>50 points</u> for planning/goal setting session with RVC (points assigned by RVC by October 1)</p> <p><u>0 to 50 points</u> for achieving goals established in goal-setting session with RVC (points assigned by RVC by June 30)</p>		
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## 2014-2015 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

GRASSROOTS GOVERNMENT ACTIVITIES: CRITERIA	MINIMUM	PAR
<p><b><u>POINTS RELATED TO THE PRESIDENTIAL THEME</u></b></p> <p><b>Efficient use of volunteers' time:</b>  <u>50 points</u> for establishing and maintaining a chapter Grassroots Government Activities Committee with at least 2 members to promote ASHRAE with state, provincial, and local government.  <u>50 points</u> for grassroots government activities training for chapter officers and future leaders (minimum 1 hour of training) (100 points maximum)  <u>25 points</u> for a Young Engineers in ASHRAE (YEA) member assigned to the Grassroots Government Activities Committee to provide YEA ideas and participation</p> <p><b><u>POINTS RELATED TO EFFICIENT CONDUCT OF CHAPTER ACTIVITIES</u></b></p> <p><b>Administrative and Training Activities</b>  <u>150 points</u> for establishing and annually updating a list of government officials (at any level of government relevant to buildings, engineering or construction, including building officials, school system facility staff, state energy code officials, etc.) along with their contact information. (List must be sent to RVC by October 15.)</p> <p><b>Awards and Submission Activities</b>  <u>100 points</u> for each Chapter Government Activities Award entry into Society competition (each Award entry counted only once)  <u>50 points</u> for each Chapter Government Activities Award entry into Regional competition (each Award entry counted only once)  <u>50 points</u> for each article on a grassroots government activities-related (e.g., state provincial, or local legislative or regulatory issue) published in a chapter newsletter or posted on a chapter website with copy sent to RVC (maximum of two articles per month)</p> <p><b>Meetings, Presentations or Events</b>  <u>100 points</u> for each announced and promoted or held joint chapter meeting with local, state, or provincial government entity to discuss a built environment or HVAC&amp;R industry-related topic (maximum 1000 points)  <u>100 points</u> for each documented personal contact (meeting) by a chapter member with government officials (at any level of government relevant to buildings, engineering or construction, including building officials, school system facility staff, state energy code officials, etc.) with the goal of promoting ASHRAE related subjects or Chapter goals and objectives, with notification sent to the ASHRAE Government Affairs Office. (Points doubled if the topic is ASHRAE/USGBC/IES, Standard 189.1 or bEQ) (maximum 800 points)  <u>100 points</u> for each National Engineers' Week or non-US equivalent activity that promotes Engineering  <u>50 points</u> for maintaining a current listing of local and state Energy code(s) for entities within chapter area. Include contacts for people managing the Energy Code(s).  <u>50 points</u> for each Chapter program on the topic of Government Activities (minimum 45 minute presentation; maximum 2; maximum 100 points )</p> <p><b>RVC Assigns</b>  <u>100 points</u> for the incoming Chapter GGA committee chair attending the GGAC CRC workshop  <u>50 points</u> for planning/goal setting session with RVC (points assigned by RVC by October 1)  <u>10 points</u> for each GGAC meeting to promote using an Energy Code based on ASHRAE standards with Energy Code contacts. Must report to RVC. (maximum 100 points)  <u>0 to 50 points</u> for achieving goals established in the planning/goal-setting session with RVC (points assigned by RVC by June 30)</p>	500 Points	650 Points

## 2014-2015 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

HISTORICAL: CRITERIA	MINIMUM	PAR
<p><b><u>POINTS RELATED TO EFFICIENT CONDUCT OF CHAPTER ACTIVITIES</u></b></p> <p><u>150 points</u> for digitizing complete chapter historical archives posting on the chapter website and/or electronic storage and updating annually. (Include a minimum of meeting minutes, monthly newsletters, listing of chapter executive inventory of historic items and memorabilia not scan-able and CRC reports (150 points maximum)</p> <p><u>100 points</u> for each leadership recall interview, copy must be submitted to RVC before the next CRC (100 points maximum)</p> <p><u>100 points</u> for each history of a system, standard, person, event or a company significant to the Chapter's history (Society Gold Ribbon Award) (100 points maximum)</p> <p><u>50 points</u> for chapter historical display at CRC (updated annually or new display) – (50 points maximum)</p> <p><u>50 points</u> for creating a chapter timeline with annual updates adding previous year events and posting on the chapter website and/or electronic storage (50 points maximum)</p> <p><u>50 points</u> for program on history as all or part of a monthly chapter meeting (50 points maximum)</p> <p><u>50 points</u> for identifying and documenting any heating, refrigeration or air-conditioning plant, systems or buildings of historic interest to ASHRAE members (See criteria in Note below)</p> <p><u>50 points</u> for each interview with Fellow ASHRAE member</p> <p><u>50 points</u> for inviting Life members to one of the monthly chapter meetings (50 points max)</p> <p><u>25 points</u> for publishing articles on chapter, company or member history in chapter newsletter, Society publication or chapter website (200 points maximum [8 newsletters])</p> <p><b>Note:</b> Histories about a system, standard, person, event or a company, outside the geographic area of the chapter are not acceptable for PAOE points. Histories for the Gold Ribbon Award shall be written by the Chapter Historian from information obtained by interviewing a person knowledgeable of the history being written or from personal knowledge of the history of the system, standard, person, event or company. Information obtained from electronic material is not acceptable.</p> <p><b>Regional Historian Assigns</b></p> <p><u>100 points</u> for the incoming Chapter Historian attending the CRC workshop (100 points maximum)</p> <p><u>100 points</u> for a chapter historian holding the position for a second and third year</p>	100 Points	300 Points

## 2014-2015 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

MEMBERSHIP PROMOTION: CRITERIA	MINIMUM	PAR
<p><b><u>POINTS RELATED TO THE PRESIDENTIAL THEME</u></b></p> <p><b>Efficient use of volunteers' time:</b>  <u>50 points</u> if Membership Promotion Committee size is 5 or 3% of chapter members (whichever is less as of June 30*)</p> <p><b><u>POINTS RELATED TO EFFICIENT CONDUCT OF CHAPTER ACTIVITIES</u></b></p> <p><u>200 points</u> if Society membership delinquencies in chapter are 2% or less of total Chapter Area Assigned Members (as of June 30*)  <u>50 points</u> for Membership Promotion event at chapter meeting for specific organized MP event (e.g., member bring a member, etc.) (100 points maximum)  <u>25 points</u> for retention of each new member (dues paid second and third year) 300 points maximum  <u>10 points</u> for recruiting past members who have cancelled their membership for more than one year  <u>10 points</u> for each upgrade from associate to member  <u>5 points</u> for recognition of new members and advancements at each chapter meeting (50 points maximum)  <u>5 points</u> for each non-member attendee invited (through e-mails, personal invitations, phone calls) to monthly dinners (30 points max per monthly meeting)</p> <p>*All end of the year reports are run after the first business day of July for the June 30 results</p> <p><b>YEA Activities</b>  <u>50 points</u> for each YEA event at chapter meeting for specific organized YEA event (100 points maximum)  <u>25 points</u> for chapter promoting with flyer or brochure at least 4 weeks in advance outside of chapter meeting each YEA activity such as meeting with college students, social event that promotes ASHRAE membership (10 bonus points if joint meeting with Student Activities and Membership Promotion) (100 points maximum)  <u>25 points</u> for each YEA activity outside of a chapter meeting that also includes a technical component, i.e., presentation, panel discussion, technical tour, etc. (100 points maximum)  <u>25 points</u> for each new member in Young Engineers in ASHRAE (YEA) category (300 points maximum)  <u>25 points</u> for each new member sponsored by YEA</p> <p><b>RVC Assigns</b>  <u>300 points</u> if annual chapter goal (as assigned by RVC) is met (50 additional points for each percent increase in area assigned member growth beyond annual goal)  <u>100 points</u> for the incoming Chapter Membership Promotion committee chair attending centralized training  <u>100 points</u> for the incoming Chapter Membership Promotion committee chair attending the MP CRC workshop  <u>100 points</u> for an MP Chair holding the position for a 2<sup>nd</sup> or 3<sup>rd</sup> year  <u>75 points</u> for planning/goal setting session with RVC (points assigned by RVC by October 1)  <u>0 to 50 points</u> for achieving goals established in goal-setting session with RVC (points assigned by RVC by June 30)</p>	500 Points	800 Points

## 2014-2015 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

RESEARCH PROMOTION: CRITERIA (Staff assigns points)	MINIMUM	PAR
<p><b><u>POINTS RELATED TO THE PRESIDENTIAL THEME</u></b></p> <p><b>Efficient use of volunteers' time:</b>  <u>100 points</u> for CRC attendance at a minimum 2 hour RP workshop by current RP chair at the CRC (Note: These points only apply when the same RP Chair also attends an approved RP Training workshop)</p> <p><b><u>POINTS RELATED TO EFFICIENT CONDUCT OF CHAPTER ACTIVITIES</u></b></p> <p><b>GOAL</b>            Contributions considered towards a chapter <i>Goal</i> include gifts to ASHRAE, ASHRAE Learning Institute, ASHRAE Research, and Scholarships held by the ASHRAE Foundation.</p> <p><b>Exceptions:</b> Foundation gifts made as part of routine ongoing Foundation Solicitations.</p> <p>A chapter's <i>Goal</i> shall be set by each Region's DRC.</p> <p><b>OPTION 1</b>  <u>10 points</u> earned by a chapter for each 1% of <i>Goal</i> attained – max of 1000 points (100% of Goal)</p> <p><b>-OR-</b></p> <p><b>OPTION 2</b>  <u>10 points</u> earned for each dollar per area assigned member attained  <u>20 additional points</u> for each dollar per area assigned member collected above the Society dollar per member Goal of <b>\$75</b> (maximum of 3,000 points)</p> <hr/> <p><u>300 points</u> for reaching Challenge Goal (105% of <i>High Five</i> or 120% Goal)  <u>250 points</u> for each new Golden Circle Investor acquired and credited to the chapter (as determined by the RVC &amp; RP ExCom rules)  <u>200 points</u> <i>High Five Award</i>  <u>150 points</u> for each renewed Golden Circle Investor credit divided by number of chapters recognized in accordance with RP ExCom guidelines  <u>100 points</u> for new <i>High Five</i> level of contributions  <u>100 points</u> for chapters who have reached goal (based on receipts at headquarters) by June 15  <u>100 points</u> for CRC attendance at a minimum 2 hour RP Workshop Session by current RP Vice Chair at the CRC (Note: These points only apply when the same RP Chair also attends an approved RP Training workshop). Since the RAL and Region XIII Centralized Training takes place at the CRC, they are not eligible for the 100 points awarded for attending the CRC Session, and only eligible for the 100 points awarded for attending the Centralized Training Session.  <u>100 points</u> for Chapter Full Circle Award (by November 15)  <u>50 points</u> for achieving of 30 percent of goal by December 31  <u>50 points</u> for each endowed honor roll level contribution that is an addition to the donor's current fiscal year honor roll level contribution  <u>50 points</u> for meeting or exceeding scholarship goal  <u>50 points</u> per Special Event held July 1 – Dec 31 by a Chapter where over 75% of profits are donated to the RP Campaign. To qualify as a Special Event profits must meet or exceed \$500  <u>50 points</u> per Special Event held Jan 1 – June 30 by a Chapter where over 75% of profits are donated to the RP Campaign. To qualify as a Special Event profits must meet or exceed \$500  <u>25 points</u> for formal recognition of all Honor Roll level contributors from the prior year's campaign before December 31 (Note: Recognition certificates must be ordered from headquarters by November 15 to qualify)  <u>25 points</u> for the Research Promotion Night chapter meeting held after December 31 (50 points maximum)  <u>15 points</u> for Volunteer Committee Worksheet completed by November 1 and sent to RVC and Staff. A minimum of 3 additional chapter members should comprise the RP Volunteer Committee  <u>10 points</u> per \$ per/member for chapters who meet or exceed \$50 per/member and reach or exceed Goal</p>	800 Points	1050 Points

## 2014-2015 PRESIDENTIAL AWARD OF EXCELLENCE (PAOE)

STUDENT ACTIVITIES: CRITERIA	MINIMUM	PAR
<p><b><u>POINTS RELATED TO THE PRESIDENTIAL THEME</u></b></p> <p><b>Efficient use of volunteers' time:</b>  <u>50 points</u> for meeting with representatives of other societies and coordinating and participating in joint K-12 STEM activities</p> <p><b><u>POINTS RELATED TO EFFICIENT CONDUCT OF CHAPTER ACTIVITIES</u></b></p> <p><b>Investment in Student Activities</b></p> <p><math>30\sqrt{D/M}</math> for chapter investment in student activities</p> <p>D = Dollars contributed (any support of a student member, e.g. scholarships, dinners, meeting travel, etc.)  M = Area Assigned Members</p> <p><i>Student Activities Chapter Chairs may use the end of the year (June 30) report to calculate points</i></p> <p><b>General Student Branch Involvement</b>  <u>100 points</u> for establishing a new student branch or reactivating an inactive student branch  <u>50 points</u> if net student membership for the chapter exceeds that of previous year  <u>50 points</u> for sponsoring a student member to attend the ASHRAE Winter Meeting; chapter to provide transportation, hotel and registration (150 point maximum)  <u>50 points</u> for each scholarship to a tech or undergraduate engineering student (minimum of \$100 scholarship award)  <u>50 points</u> for each active student branch where the faculty advisor is a chapter member  <u>50 points</u> per active student branch that submits the student branch report by May 31  <u>25 points</u> for tracking student members by their cell phone numbers and/or email addresses (maximum 200 points)  <u>25 points</u> for each ASHRAE Student member, enrolled in engineering college, undergraduate or tech school, that is placed in an ASHRAE related summer intern job or part-time job during school semester by an ASHRAE member (200 points maximum)  <u>25 points</u> for chapters providing formal recognition of student branch advisors to university administration or dean of engineering  <u>25 points</u> for each National Engineers' Week activity or equivalent non-US activity  <u>25 points</u> for each chapter activity with student branch (e.g. Student Night meetings, technical programs, technical tours) (50 points maximum)  <u>25 points</u> for each post high school activity in which one or more chapter member participates  <u>20 points</u> for meeting with faculty of engineering college or tech school for the purpose of establishing a student branch (40 points maximum)  <u>20 points</u> for each ASHRAE student branch member attending a chapter monthly meeting, a regional meeting, or a Society level meeting (200 points maximum for Society level meetings)  <u>10 points</u> for each time a student branch advisor attends a host chapter monthly meeting, a regional meeting or a Society level meeting</p> <p><b>K-12 (2500 point maximum for this category)</b>  <u>50 points</u> for each K-12 student activity organized by student branch members  <u>50 points</u> for winning the K-12/STEM award  <u>25 points</u> for each K-12 student activity (excluding National Engineers' Week) in which one or more chapter member participates. (Points doubled for 6-8th grade activities)  <u>25 points</u> for each K-12 student activity promoting engineering to and for girls</p> <p><b>YEA Activities</b>  <u>50 points</u> for each student member 35 years of age or younger that transfers from student member to Associate member after graduation (200 points maximum)  <u>50 points</u> for holding an event in which graduating student members information is recorded for the purpose of converting to Associate member status, i.e., Senior send-off event. (50 points max)</p>	300 Points	500 Points

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<p><u>25 points</u> for any YEA member mentoring a team (e.g. ASHRAE Grant, Design Competition, Chapter involvement, student branch support)</p> <p><u>25 points</u> for each Young Engineers in ASHRAE (YEA) member that presents the ASHRAE Young Engineers in ASHRAE (YEA) program to student branches</p>		
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**RVC Assigns**

100 points for the incoming Chapter Student Activities committee chair attending the SA CRC workshop

50 points for an individual planning/goal setting session with RVC (points assigned by RVC by October 1)

0 to 50 points for achieving goals established in goal-setting session with RVC (points assigned by RVC by June 30)

**PAOE 2014-2015  
AREA ASSIGNED MEMBERS  
(AS OF JUNE 30, 2014)**

Region Name	Chapter Code	Chapter Name	Member Total	Student Total
REGION I	001	BOSTON	1017	65
REGION I	003	RHODE ISLAND	108	3
REGION I	004	CONNECTICUT	494	30
REGION I	006	LONG ISLAND	282	31
REGION I	007	NEW JERSEY	646	23
REGION I	008	NEW YORK	885	187
REGION I	009	NORTHEAST	267	6
REGION I	010	CENTRAL NEW YORK	249	21
REGION I	011	ROCHESTER	238	7
REGION I	012	NIAGARA FRONTIER	179	9
REGION I	111	CHAMPLAIN VALLEY	129	14
REGION I	118	MAINE	168	30
REGION I	129	TWIN TIERS	108	75
REGION I	146	BI-STATE	212	18
REGION I	152	GRANITE STATE	163	26
REGION II	013	QUEBEC	204	60
REGION II	014	MONTREAL	569	167
REGION II	015	OTTAWA VALLEY	408	22
REGION II	016	TORONTO	1163	201
REGION II	037	HAMILTON	231	8
REGION II	100	HALIFAX	164	5
REGION II	116	LONDON (CANADA)	130	13
REGION II	117	NB/PEI	170	108
REGION II	141	WINDSOR	56	30
REGION III	021	PHILADELPHIA	912	54
REGION III	022	CENTRAL PENNSYLVANIA	411	62
REGION III	023	JOHNSTOWN	66	6
REGION III	024	PITTSBURGH	328	44
REGION III	025	BALTIMORE	727	22
REGION III	026	NATIONAL CAPITAL	1061	32
REGION III	027	HAMPTON ROADS	177	6
REGION III	028	RICHMOND	285	13
REGION III	098	LEHIGH VALLEY	156	2
REGION III	125	ROANOKE	163	8
REGION III	134	ANTHRACITE	97	8
REGION IV	029	NORTH PIEDMONT	202	20
REGION IV	030	SOUTHERN PIEDMONT	344	40
REGION IV	031	SOUTH CAROLINA	137	7
REGION IV	032	ATLANTA	961	182
REGION IV	097	GREENVILLE	185	6
REGION IV	106	TRIANGLE	434	22
REGION IV	113	CHARLESTON	134	29

**PAOE 2014-2015  
AREA ASSIGNED MEMBERS  
(AS OF JUNE 30, 2014)**

REGION V	038	CLEVELAND	345	5
REGION V	039	COLUMBUS	369	28
REGION V	040	CINCINNATI	260	11
REGION V	041	DAYTON	197	28
REGION V	042	TOLEDO	118	3
REGION V	043	CENTRAL INDIANA	306	46
REGION V	044	EVANSVILLE	76	22
REGION V	045	DETROIT	480	14
REGION V	047	WESTERN MICHIGAN	298	72
REGION V	090	AKRON/CANTON	138	4
REGION V	103	NORTHERN INDIANA	82	3
REGION V	120	FORT WAYNE	78	4
REGION VI	048	WISCONSIN	364	19
REGION VI	049	ILLINOIS	1222	50
REGION VI	050	CENTRAL ILLINOIS	155	31
REGION VI	051	IOWA	272	20
REGION VI	052	MINNESOTA	890	27
REGION VI	054	ST LOUIS	642	27
REGION VI	095	MADISON	260	18
REGION VI	107	NORTHEAST WISCONSIN	137	0
REGION VI	115	LA CROSSE AREA	162	21
REGION VI	123	MISSISSIPPI VALLEY	107	0
REGION VI	159	CEDAR VALLEY	83	0
REGION VII	055	LOUISVILLE	175	4
REGION VII	056	MEMPHIS	189	4
REGION VII	057	BIRMINGHAM	238	30
REGION VII	058	MOBILE	54	23
REGION VII	059	NEW ORLEANS	114	2
REGION VII	060	BATON ROUGE	94	2
REGION VII	061	MISSISSIPPI	88	3
REGION VII	088	NASHVILLE	305	35
REGION VII	099	EAST TENNESSEE	214	10
REGION VII	114	TENNESSEE VALLEY	81	13
REGION VII	128	BLUEGRASS	113	25
REGION VII	130	NORTHWEST FLORIDA	78	0
REGION VII	133	NORTH ALABAMA	70	1
REGION VII	192	WEST VIRGINIA	67	16



**PAOE 2014-2015  
AREA ASSIGNED MEMBERS  
(AS OF JUNE 30, 2014)**

REGION VIII	062	ARKANSAS	334	62
REGION VIII	063	SHREVEPORT	57	0
REGION VIII	064	HOUSTON	694	50
REGION VIII	065	ALAMO	246	62
REGION VIII	066	AUSTIN	331	24
REGION VIII	067	DALLAS	690	30
REGION VIII	068	CENTRAL OKLAHOMA	260	31
REGION VIII	069	NORTHEASTERN OKLAHOMA	187	6
REGION VIII	070	FORT WORTH	291	46
REGION VIII	071	WEST TEXAS	86	2
REGION VIII	091	EAST TEXAS	77	7
REGION VIII	154	SOUTH TEXAS	55	17
REGION VIII	165	MEXICO CITY	80	14
REGION VIII	166	MONTERREY	88	122
REGION VIII	173	GUADALAJARA	35	5
REGION IX	053	KANSAS CITY	625	169
REGION IX	072	EL PASO	61	9
REGION IX	073	ROCKY MOUNTAIN	900	29
REGION IX	074	UTAH	262	33
REGION IX	075	NEBRASKA	335	40
REGION IX	076	WICHITA	132	19
REGION IX	077	NEW MEXICO	152	14
REGION IX	093	SOUTH DAKOTA	144	14
REGION IX	127	BLACK HILLS	57	23
REGION IX	131	BIG SKY	127	22
REGION IX	135	IDAHO	130	10
REGION IX	148	PIKES PEAK	114	2
REGION IX	150	OZARKS	64	12
REGION X	081	SACRAMENTO VALLEY	262	8
REGION X	082	GOLDEN GATE	913	71
REGION X	083	SAN JOAQUIN	114	25
REGION X	084	SOUTHERN CALIFORNIA	631	107
REGION X	085	SAN DIEGO	376	18
REGION X	086	CENTRAL ARIZONA	362	21
REGION X	087	TUCSON	118	6
REGION X	092	SOUTHERN NEVADA	141	5
REGION X	101	SAN JOSE	258	17
REGION X	105	ORANGE EMPIRE	369	5
REGION X	108	HAWAII	256	40
REGION X	126	NORTHERN NEVADA	64	1
REGION X	144	SIERRA DELTA	44	0
REGION X	155	TRI COUNTY	87	20

**PAOE 2014-2015  
AREA ASSIGNED MEMBERS  
(AS OF JUNE 30, 2014)**

REGION XI	017	MANITOBA	190	5
REGION XI	018	SOUTHERN ALBERTA	399	9
REGION XI	019	NORTHERN ALBERTA	277	18
REGION XI	020	BRITISH COLUMBIA	559	27
REGION XI	078	INLAND EMPIRE	109	17
REGION XI	079	PUGET SOUND	753	27
REGION XI	080	OREGON	596	101
REGION XI	096	REGINA	95	22
REGION XI	102	SASKATOON	121	82
REGION XI	122	ALASKA	207	9
REGION XI	136	MID-COLUMBIA	68	15
REGION XI	145	VANCOUVER ISLAND	75	14
REGION XII	034	JACKSONVILLE	237	20
REGION XII	035	FLORIDA WEST COAST	357	28
REGION XII	036	MIAMI	173	21
REGION XII	094	CENTRAL FLORIDA	292	39
REGION XII	104	GOLD COAST	225	5
REGION XII	109	SPACECOAST	84	25
REGION XII	110	PUERTO RICO	94	4
REGION XII	139	SOUTHWEST FLORIDA	125	1
REGION XII	172	BRASIL	209	22
REGION XII	178	ARGENTINA	117	34
REGION XII	190	COLOMBIA	65	9
REGION XIII	142	SINGAPORE	300	32
REGION XIII	143	HONG KONG	685	227
REGION XIII	149	MALAYSIA	234	103
REGION XIII	157	TAIWAN	107	65
REGION XIII	167	PHILIPPINES	129	194
REGION XIII	170	THAILAND	62	21
REGION XIII	183	INDONESIA	85	67

**PAOE 2014-2015  
AREA ASSIGNED MEMBERS  
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REGION-AT-LARGE	158	INDIA	280	102
REGION-AT-LARGE	160	SAUDI ARABIA	210	3
REGION-AT-LARGE	161	CAIRO	85	7
REGION-AT-LARGE	162	LEBANESE	91	42
REGION-AT-LARGE	163	WESTERN INDIA	55	25
REGION-AT-LARGE	164	KUWAIT	59	63
REGION-AT-LARGE	168	HELLENIC	171	19
REGION-AT-LARGE	169	ASHRAE BANGALORE	65	31
REGION-AT-LARGE	171	SRI LANKAN	92	15
REGION-AT-LARGE	174	PAKISTAN	61	98
REGION-AT-LARGE	175	ASHRAE FALCON	480	34
REGION-AT-LARGE	176	DANUBE	108	49
REGION-AT-LARGE	177	PORTUGAL	80	3
REGION-AT-LARGE	179	NORTHERN PAKISTAN	57	60
REGION-AT-LARGE	181	BAHRAIN	32	1
REGION-AT-LARGE	182	SPAIN	166	4
REGION-AT-LARGE	184	QATAR ORYX	260	31
REGION-AT-LARGE	185	CHENNAI	55	16
REGION-AT-LARGE	186	PUNE	108	46
REGION-AT-LARGE	187	ASHRAE NIGERIA	106	14
REGION-AT-LARGE	188	ASHRAE MUMBAI	93	1
REGION-AT-LARGE	189	CENTRAL PAKISTAN	62	8
REGION-AT-LARGE	191	ASHRAE DECCAN	35	10
REGION-AT-LARGE	193	TURKISH	85	7